

CREATING YOUR FUNDRAISING PAGE



1

Navigate the website (Click [Here!](#))

After clicking the link above, you will be redirected to the “Join PCS Walkathon” page where you will provide your name, email address, and personal fundraising page name (e.g. The Holt Family). **Join as an Individual.**

2

Create a password

You will then be asked to create a password for your new account. Keep your password secure and don't share it with anyone else. If you have used *CanadaHelps* in the past, you should already have an existing account.

3

Share your fundraising page

Once your fundraising page has been created, you will be directed to a page that displays your personal URL for your page along with social media links to share easily!

4

Customize your page

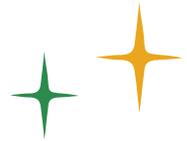
To customize your page, click the “Details” link. This page allows you to edit the name of your page and edit your “Fundraising Story” which is a short paragraph explaining your reason for fundraising.

5

Save your page

When you have finished customizing your page, press the “Save” button at the bottom of the page.

MAKING AN ONLINE DONATION



1

Navigate to the fundraising page

Find the family or individual that you would like to donate to. Then click on the “**Donate to Me**” button.

2

Choose your amount

Enter the amount you would like to donate, an optional message to the individual/family, and select how you would like your donation to be displayed to other visitors on that page. Click “**Continue with my Donation**”.

3

Prepare your tax receipt

Enter your personal information, which will be used to issue a tax receipt (for donations of \$20 or more), and your payment information. Click “**Complete Donation Now**” to finalize the transaction.