

Organization: Pickering Christian School

Title: Vice Principal of Learning

Vice Principal of Learning - Pickering Christian School (PCS) is looking to fill the role of Vice Principal of Learning at our Ajax, Ontario campus.

The Opportunity

Are you a Christ-centered leader who integrates faith into every aspect of life and leadership, someone who inspires and equips others, fosters team engagement, and leads with both compassion and accountability?

Do you have a heart for Christian education and a desire to shape a school's academic vision through thoughtful curriculum leadership and data-informed decision-making?

If so, we'd love to hear from you.

About Pickering Christian School (PCS)

PCS is an established Christian elementary school with 40 years of history in the Durham Region. PCS is committed to creating an engaging and enriching learning environment rooted in a Christian worldview that focuses on educating the whole child.

About the Vice Principal of Learning

The Vice Principal of Learning will be a key member of the Leadership Team, working closely with the Principal to foster a positive Christian learning environment and ensure the effective administration of the school. This full-time, year-round position combines instructional leadership, staff development, curriculum oversight, and operational responsibilities.

Specifically, in this role you'd be responsible for:

Instructional Leadership

- Supporting the implementation of the school's academic vision and goals
- Ensuring instructional practices align with curriculum standards and best practices
- Supporting teachers with curriculum content and instructional methodologies
- Fostering relationships with families to create a collaborative approach to support student success
- Analyzing student achievement data, including MAP Growth assessments, to inform curriculum planning and instructional strategies that support student growth

Staff Supervision & Development

- Supporting the hiring, training, and evaluation of school staff

- Promoting a culture of accountability and continuous improvement
- Organizing staff meetings to align around strategy and instructional priorities
- Mentoring staff and supporting professional growth
- Leading the development and implementation of a robust teacher evaluation process to ensure instructional excellence and support professional development

Administrative & Operational Responsibilities

- Contributing to the development and implementation of school policies and procedures
- Reviewing admissions applications and administering assessments
- Supporting staff with both professional and personal challenges
- Utilizing digital tools such as Google Docs, Sheets, and Classroom, as well as the FACTS Student Information System, to support effective school operations

Qualifications

We are looking for someone with:

- A Provincial Teacher Qualification (OCT or equivalent)
- A Bachelor's of Education Degree (a Master's in Education is an asset)
- 5–7 years of teaching experience, ideally including prior leadership experience in an educational setting (e.g. curriculum head or team lead)
- Experience teaching across multiple divisions (a Christian school setting is an asset)
- Demonstrated comfort with data analysis and educational technology, with the ability to help lead PCS toward more structured, systematized practices—tech-savviness is essential, as data will increasingly inform strategic and instructional decisions
- Strong interpersonal, communication, and conflict-resolution skills
- Familiarity with curriculum development and instructional strategies
- A vibrant Christian faith and active member of an evangelical church

If you meet some but not all of these requirements, we still encourage you to apply. We are looking for passionate and committed individuals who are willing to learn and grow in community.

This is a full-time, year-round, in-person position based at Pickering Christian School in Ajax, Ontario, with a start date in as soon as possible with September 2026 being ideal, but exact date negotiable.

The compensation is competitive within the Christian education sector. Benefits include a comprehensive health plan, eight weeks of vacation, and participation in the Edvance Christian School Association network, which offers opportunities for professional development, networking, and collaboration.

How to Apply

Please submit a resumé and cover letter to dpark@pickeringcs.on.ca

Your resumé should note: (1) Your employment experience; (2) your teaching and leadership experience, whether volunteer or paid; and (3) any relevant certification(s).

Your cover letter should include a description of:

(a) A reflection on your personal faith journey and how it informs your approach to Christian leadership in an educational setting

(b) How your personal values align with the [PCS core values](#) and how you would integrate those values into shaping both culture and curriculum.

We thank all interested applicants, however, only those shortlisted for the role will be contacted. If shortlisted, additional information regarding the role and organization will be provided prior to an initial screening call.