

Mr. D. Park

Mrs. J. Grant

Mr. N. Ogborne

## **EMERGENCY SHUT DOWN PROCEDURE/POLICY**

If for any reason, it becomes necessary to close the school on short notice (severe ice storm, gas leak, etc.); you will be notified by an automated telephone message before 7:00 a.m. to confirm the close.

If an emergency occurs during school hours, an automated alert will be sent to all contact numbers and emails that we have on file with details and directions. In these instances, please do not call the school unless absolutely necessary, as this will tie up the phone lines.

162 Rossland Rd. E. Ajax, ON L1T 4V2

TEL: **905.427.3120** FAX: 905.427.0211