# Individuals with Symptoms of COVID-19

## Student or Staff ill with COVID-19 symptoms

### At Home

Parent/ guardian or staff contacts school

Parent/guardian or staff seeks medical advice and/or visits Assessment Centre for testing if recommended

Parent/guardian or staff follows medical advice

School prepares student/staff information if records are required for a positive COVID-19 test result

Maintain accurate records of staff and students for the last 30 days including:

- Attendance records
- Class/cohort lists and seating charts
- Before/after school child care lists
- Transportation lists & seating charts
- Updated contact info for students/staff
- Special assignments/programs/activities (e.g., Special Education)
- Records of essential visitors

### At School, Before/After School Program or on Bus (upon arrival)

Alert school staff designated to care for symptomatic student in isolation room and follow school protocol for caring for symptomatic individual ensuring the use of PPE kit

Contact parent/guardian for immediate pick-up. Symptomatic staff are to go home immediately

Siblings of symptomatic student and staff who worked with the student will remain cohorted and self-monitor for symptoms (self-screen daily before school)

Provide parent/guardian / student with appropriate information and refer to durham.ca/ schools reopening

Parent/guardian or staff seeks medical advice and/or visits COVID-19 Assessment Centre for testing if recommended

School prepares student/staff information if records are required for a positive COVID-19 result

Version 1 – September 17/20

DURHAM REGION HEALTH DEPARTMENT